

How To Be A Great Music Producer Professional Music Production Results Fast

Mastering Mathematics
How to Be a Sales Superstar
How to Be a Daddy, Not a Father
How To Be Great At Doing Good
How to be a great Boss without Being Bossy
Management Skills and Leadership Development Course
How to Be a Great Manager of People
How to Be a Great Dad
How to Be a 3% Man, Winning the Heart of the Woman of Your Dreams
How to Be a Good Creature
How to Be a Young Lady
How to Be a Jewish Parent
How To Be a Great Call Center Representative
How to be a Successful Regional Performing Musician
How to Be Great at Your Job
Coach to Coach
How to Be a Minister
How To Be A Student: 100 Great Ideas And Practical Habits For Students Everywhere
How to be a Great Speaker and Influence People
How to Be a Great Principal
How to Be a Good Private Investigator
How to Be a Genius Or the Science of Being Great
How To Be A Great Coach: 24 Lessons For You Already Know How to Be Great
How to Be a Hottie
How to be a great coach/
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Good to Great
How to Be a Great Parent
How to be a Good Teacher
How to be a Great Mum
How to be a great screen printer
How to be Good
How to Be Like Walt
How to Be a Good Neighbor
How to be a Great Online Teacher
How To Be a Man
How to Be a Great Leader in Early Years
How to Be a Great Christian Leader
How To Be a Good Wife

Mastering Mathematics

How to Be a Sales Superstar

If you want to be a good wife, then get the “How To Be a Good Wife” guide now. You have taken the plunge, and said those magic words that have connected you to someone for the rest of your life. Now you are asking yourself, what exactly does this mean? What do you do now that the honeymoon is over? Where do you start learning how to be a “Mrs.”? Even though there may be a how to guide out there for everything else, this book will only help you if you are truly willing to put in the time and effort it will take. Marriage is hard, which means that if a marriage lasts today, it is truly a miracle. How To Be a Good Wife gives you some great ideas for making your relationship work. This is not a book of tricks, or manipulations, but a book of genuine, heartfelt examples that truly work. Put aside your fears of what you have heard about marriage. Every marriage is different, and you will not experience anything exactly like someone else, even if it happens to your best friend. This book can give you ideas on how to stay married longer, and be happier with your spouse. You can be a good mother, a good wife, and you can work a full time job successfully. The key is to let your husband in to your world, and help him understand when you need his help. You just have to promise yourself that you will

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try. Many books will try and tell you how to change someone, or change yourself. This book is about embracing who you are and who the person is that you married. Being a good wife goes beyond just saying the words, "I Do". It is about giving 100 percent, when there is a chance your spouse may not. It is about overcoming difficulties, and not knowing what lies around the bend, or what tomorrow brings. This book will help you see that love can get you through the hard times, whether you are rich or poor. You can survive gossip, temptation, and society. You can really let your hair down and not wear make-up, and he will still love you. Give him a chance, and you will see! About the Expert Angie Hall has taught 7th grade language arts at Holmes Middle School, in Eden, North Carolina for the past nine years, to children of many different abilities, and backgrounds. Angie loves to help students reach their potential, and nothing makes her happier than for a student to talk with her about a book they are currently reading. She loves to see the excitement on their faces. Her passions are reading, writing, and talking with her children. Angie is a firm believer that reading will increase your vocabulary, and make you a more well-rounded person. Angie loves to travel, and experience new places. She loves to travel to historical cities, such as Charleston, S.C., where the area is rich with stories. She lives with her husband, daughter, and her English Bulldog Annabelle. Her son is stationed in Southern California in the United States Marine Corps. Angie is very proud of her children. Angie has always shared the love of reading with both of them, and they are able to have wonderful conversations about the many books they have read. Angie has been blessed with a marriage of

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twenty years, and counting. Her favorite things to do with her husband, Marty are to walk, talk, and hold hands. HowExpert publishes quick 'how to' guides on all topics from A to Z by everyday experts.

How to Be a Daddy, Not a Father

Then it hit me. These kids probably haven't been hugged in awhile if at all. And if they have been hugged lately, it was probably by their mother, not their father. After all, a father wouldn't be seen hugging his child. A father is too proud to hug his child. That's for the mother to do, not the father. It's the father's job to make the money and pay the bills. The mother's job is to raise the children and show them affection. Another difference between a father and a daddy. A daddy has no problem hugging his child. A father does. Author and humorist Brad Carver argues that we do not have enough daddies in the world today-and that we need them now more than ever. With his insightful and humorous look at the world of fatherhood, Carver compels you to take a closer look at your own parenting skills.If you're expecting a new bundle of joy or already have three, How to Be A Daddy, Not A Father shows you how to be the "superdaddy" that your child needs!

How To Be Great At Doing Good

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National Book Award finalist Sy Montgomery reflects on the personalities and quirks of 13 animals--her friends--who have profoundly affected her in this stunning, poetic, and life-affirming memoir featuring illustrations by Rebecca Green. Understanding someone who belongs to another species can be transformative. No one knows this better than author, naturalist, and adventurer Sy Montgomery. To research her books, Sy has traveled the world and encountered some of the planet's rarest and most beautiful animals. From tarantulas to tigers, Sy's life continually intersects with and is informed by the creatures she meets. This restorative memoir reflects on the personalities and quirks of thirteen animals--Sy's friends--and the truths revealed by their grace. It also explores vast themes: the otherness and sameness of people and animals; the various ways we learn to love and become empathetic; how we find our passion; how we create our families; coping with loss and despair; gratitude; forgiveness; and most of all, how to be a good creature in the world.

How to be a great Boss without Being Bossy

Do you feel like the "in" crowd does not want you "in" their circle? Do you feel like boys do not even notice you? Do you feel that you are not pretty enough, good enough, or smart enough? Do you ever feel like you wish you could change everything about yourself? Have you ever been told that you are not good enough? Has anyone every made you feel stupid? Have you ever placed more value on the

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ideas and thoughts of others and ignored your own ideas and thoughts? Have you ever made bad decisions because you thought it would make someone really like you, just to find out they still do not like you? If you answered, "yes," to any of the above questions, this is the book for you. This guide is packed with answers to the questions that you have.

Management Skills and Leadership Development Course

All ministerial careers end in failure, but they start in hope. True, not everyone expects to end up in No. 10, but everyone wants to do something important. Politics has all sorts of downsides as a career choice but the fortunate few get the opportunity to do something meaningful - prevent or win wars, reduce poverty, create the NHS or, just sometimes, put an end to real injustice. How to Be a Minister launches you into your fledgling ministerial career and shows you how to proceed. This is a fail-safe guide to how to survive as a Secretary of State in Her Majesty's Government, from dealing with civil servants, Cabinet colleagues, the opposition and the media, to coping with the bad times whilst managing the good (and how to resign with a modicum of dignity intact when it all inevitably falls apart). Co-written by former Labour minister John Hutton and former Permanent Secretary Sir Leigh Lewis, How to Be a Minister is not only an invaluable survival guide for ambitious MPs but a tantalising view into the working lives of the people we elect to run our country.

How to Be a Great Manager of People

How to Be a Great Dad

Are you a new or aspiring leader? Do you know how to be a great leader? Do you actually know the difference between a leader and a manager? Do you know the top characteristics for great leadership? How to be GREAT Christian Leader was written specifically for you to answer these questions and more in a convenient big workbook format. Its not just another text book. There are answers to work on and even a bonus action plan. By using real circumstances from a the M Obaseki an ordained minister and experienced leader, shares real experiences writing and facilitating courses as well as advising on leadership issues. The book is based on up to date approaches in a realistic no nonsense presentation. Youll feel more confident to take on the task of ministry leadership once youve read, studied and carried out the tasks within this book

How to Be a 3% Man, Winning the Heart of the Woman of Your Dreams

Learn the secrets for becoming the inspirational coach everyone is waiting for

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Think about the coaches you've had throughout your life. Most likely, some were good, others not so good. Maybe one or two were great. One thing is undeniable: Coaches can influence your life in ways that can be negative or positive. A coach can either build you up or tear you down. The world needs better coaches in all walks of life—if you're a parent, a teacher, a co-worker, or a leader, you are also a coach. Which kind of coach do you want to be? Coach to Coach helps you answer this question and shares the secrets to bringing out the best in a person, both on and off the field. For more than twenty years, author Martin Rooney has coached professional sport stars, Olympic champions, and business leaders to high levels of performance, analyzing thousands of real-life examples of what works and what doesn't. Reading like a simple parable, this engaging book gives you an easy-to-use yet highly effective formula for becoming a better coach for your teams, in your business, and in your personal life. Packed with valuable insights and expert advice, this appealing book helps you: Learn how to be a great leader by being a great coach Create positive lives for your children and the people you work with Inspire and motivate the people around you Turn your natural skills and talents into your own unique coaching style Use proven, time-tested coaching strategies to get results Coach to Coach: An Empowering Story About How to Be a Great Leader is an ideal book for coaches, leaders, managers, entrepreneurs, educators, parents, and anyone wanting to bring out the best in those around them.

How to Be a Good Creature

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Give your front-line call center staff the training they need With How to Be a Great Call Center Representative, call-center staff will learn what technology-based customer service is all about, including the history, terminology, legislation, and technology options. This book is designed to supplement and enhance the industry-specific policies and procedures plus local, state, and federal guidelines to which a call center staff must adhere. Filled with exercises and self-assessments, the course presents specific, practical strategies for improving listening skills, building trust with customers, problem solving, and decision-making--all within the context of a busy call center. How to Be a Great Call Center Representative provides all the tools needed to be confident in handling customers and building a foundation for future growth and advancement. Readers will learn how to: Identify the roles and responsibilities of a call center staff Prepare yourself to deliver quality service Learn to communicate successfully Identify current legislation, terminology, and technology affecting call center staff Develop skills for building trust Enhance telephone verbal skills and vocal quality Build problem solving and decision-making skills Learn to handle difficult customer situations Improve your time-management and multitasking skills Identify ways to control your stress level Learn to recover from mistakes-yours and your customer's. This is an ebook version of the AMA Self-Study course. If you want to take the course for credit you need to either purchase a hard copy of the course through amaselfstudy.org or purchase an online version of the course through www.flexstudy.com.

How to Be a Young Lady

Dear Friend, This book teaches you the hidden secrets to completely understand women. It covers both the dating world and long term relationships. You will learn how to meet and date the type of women you've always dreamed of. The best part is you can do this while remaining who you truly are inside. The book teaches you how to create sexual attraction in women & get women to chase & pursue you! It takes you step by step with easy to follow instructions. You will be able to meet women anytime, anyplace, & anywhere this will give you choice with women. Whether you are single & searching or already with your dream lady, my book has the secrets most men will never know about women.

How to Be a Jewish Parent

Times have changed and so too has being a mum. The cost of living and life's pressures don't allow for old-fashioned motherhood any more. Today's mum has to keep many more things going and be a good mum. This book explains how to do it.

How To Be a Great Call Center Representative

How to be a Successful Regional Performing Musician

How to Be Great at Your Job

Originally published in 1911, *How to Be a Genius* appeals to people who feel that they are not making the most of their lives. We all want to stand out and be in control. Wattles explains to his readers how to live aggressively and with purpose, making themselves forces that move in the world rather than reactive leaves, blown about by life's circumstances. He championed the law of attraction, which proposed that a person's thoughts became reality—commonly referred to now as the power of positive thinking. American author WALLACE DELOIS WATTLES (1860-1911) overcame poverty and failure in his life to become a pioneer of the early self-help movement. Among his books are *The Science of Getting Rich* and *The Science of Being Well*.

Coach to Coach

Advice on how to be the best neighbor you can possibly be while adding beauty to your neighborhood.

How to Be a Minister

How To Be A Student: 100 Great Ideas And Practical Habits For Students Everywhere

Based on her own teaching experiences as a highly successful online instructor, Lehmann discusses the knowledge base and communication skills necessary to be a high-quality online teacher.

How to be a Great Speaker and Influence People

This book tells you how to be a good private investigator and the author describes techniques that can be used to solve various kinds of investigations. Further, you will learn what is expected of you as an investigator and as a witness in court. It also tells you how to prepare your notes and your evidence that your clients have asked you to prepare for them. Included in this book is the The Private Security and Investigative Services Act that regulates private investigators in Ontario. The Act is similar to the ones in other provinces in Canada. The book also describes criminal law and the court system and refers to other Acts as they relate to police officers and private investigators.

How to Be a Great Principal

How to be Good is Nick Hornby's hilarious bestselling novel on life, love and charity 'I am in a car park in Leeds when I tell my husband I don't want to be married to him any more. . . ' London GP Katie Carr always thought she was a good person. With her husband David making a living as 'The Angriest Man in Holloway', she figured she could put up with anything. Until, that is, David meets DJ Goodnews and becomes a good person too. A far-too-good person who starts committing crimes of charity like taking in the homeless and giving their kids' toys away. Suddenly Katie's feeling very bad about herself, and thinking that if charity begins at home, then maybe its time to move. . . This laugh-out-loud novel, from the bestselling author of About a Boy and High Fidelity, will have you gripped from start to finish and will appeal to fans of David Nicholls and Jonathan Coe, as well as readers in need of a moral compass everywhere. 'Pins you in your armchair ad won't let go . . . How to be Good? How to be bloody marvellous, more like' Mail on Sunday 'It does exactly what it says on the cover. Hornby's prose is artful and effortless, his spiky wit as razored as a number-two cut' Independent 'The writing is so funny, and the set-pieces so brilliantHornby's best book since Fever Pitch' Lynn Truss, The Times

How to Be a Good Private Investigator

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A go-to guide for early years professionals, this book will help you to enhance your leadership skills. How to Be a Great Leader in Early Years enables you to reflect on your approach to leadership. In doing so it allows you to identify the qualities that make you a good leader and to think about ways to improve. Drawing on insights gained from founding her own award-winning childcare service, Jennie Johnson offers a range of practical strategies to help you become a better leader, inspire others and maintain a first-rate service. This book is for anyone with an interest in how outstanding childcare settings are led, including nursery owners, nursery managers, unit/room leaders and early years practitioners.

How to Be a Genius Or the Science of Being Great

How to Be Like is a “character biography” series: biographies that also draw out important lessons from the life of their subjects. In this new book—by far the most exhaustive in the series—Pat Williams tackles one of the most influential people in recent history. While many recent biographies of Walt Disney have reveled in the negative, this book takes an honest but positive look at the man behind the myth. For the first time, the book pulls together all the various strands of Disney’s life into one straightforward, easy-to-read tale of imagination, perseverance, and optimism. Far from a preachy or oppressive tome, this book scrapes away the minutiae to capture the true magic of a brilliant maverick. Key Features This is for the millions of Disney fans—those who admire his artistry or his business savvy or

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the products of his namesake company. The tone and style of the book will capture the imagination of younger readers, especially teens, in the same way as How to Be Like Mike. Support within the Disney world includes the daughter and grandson of Walt Disney; nephew and former vice chairman Roy Disney; and numerous Disney insiders who are already spreading the word.

How To Be A Great Coach: 24 Lessons For

Does your child's behavior confuse you? Do you find yourself wondering if there is a better way to respond to your screaming toddler or teenager? It is easy to be the kind of parent you want to be when your children are safely tucked into bed at night. But how do you become that parent when they are getting into everything and driving you crazy? How to Be A Great Parent offers practical strategies and techniques for coping with a wide variety of parenting issues. Dr. Nancy S. Buck will help you deal with issues such as eating, biting, lying, chores, swearing, homework, sexuality, and more. Stories of real-life families plus parenting tips, quizzes, and Q&As show you how to apply these new techniques right away. You'll learn to stop asking why: Why does my child act that way? Why doesn't he listen to me? Why does she keep asking me permission when I've already told her no? And you'll discover the "magical question" you should be asking instead. You'll also find out how to -Make conscious parenting decisions instead of automatically doing what your parents did -Decide how much freedom is enough for your child

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-Harness your child's innate desire for fun -Cope with bedtime (and naptime)
-Handle squabbling siblings -Talk with your teenager -Parent together after a divorce
Once you understand your child's behavior, you will be able to respond in a kinder, more effective way. This will facilitate a stronger parent/child bond.

You Already Know How to Be Great

Making the sale is tougher than. That's why sales professionals and business owners who want to be the best need more than just smooth talk to make it in the sales business. Selling is a job that requires an updated toolkit for real, lasting success. This practical guide teaches you all the specialized skills you need to be a sales superstar. You'll learn how to better understand prospects, master the skills to draw in new customers, and discover the secret to closing any deal.

How to Be a Hottie

This is the "keeping it real" guide to becoming a great manager of people. There are many managers out in the business world that cannot manage people. It does not matter if you have an MBA or PhD, dealing with people cant be learned in class. You have to have real life experiences to know that every job will be different and every environment will be different. This tool explains some of the situations you

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will run into and provides some possible resolve for those situations.

□□□□□□□□□□/How to be a great coach/□□□□/□□□□□□□□

Quick read for principals short on time and overwhelmed with meetings. 36 simple foundational ideas and strategies you can implement immediately in your leadership practice.

How to Be a Great Boss

How can I make the holidays interesting and meaningful to my child? Should I send my child to a Jewish day school? A Jewish summer camp? What kind of synagogue is best for my family? How do I plan a family trip to Israel or add Jewish heritage sites when traveling around the country or around the world? If you are, or hope to be, a Jewish parent in more than name, you have a lot of decisions to make. So many choices! But you can have no better guide to this wealth of opportunity than Anita Diamant. The author of popular books on Jewish weddings and baby rituals, Diamant now joins with family therapist Karen Kushner to help you through the next steps. They give creative, practical answers to these and many other questions, provide guidance on how to foster Jewish decision making for children of all ages, describe how to make your home a "Jewish space," and explain the

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importance of synagogue membership, holiday celebrations, community service, and other family activities. Diamant and Kushner draw from many sources to describe the practices, customs, and values that go into creating a Jewish home. They combine insights from Jewish tradition with contemporary developmental thinking about how children learn and grow. They provide addresses (including Web sites) where you can find specific information and other resources. And since experience may be the best of all teachers, they share their own and other parents' stories and observations. For Diamant and Kushner, the number-one goal of *How to Be a Jewish Parent* is to give parents (and grandparents) guideposts to raising joyful children within the rich tradition of the Jewish faith and culture. No Jewish family should be without it. From the Hardcover edition.

Good to Great

The ultimate sartorial and etiquette guide, from the ultimate life and style guru. By turns witty, sardonic, and always insightful, Glenn O'Brien's advice column has been a must-read for several generations of men (and their spouses and girlfriends). Having cut his teeth as a contributor at *Andy Warhol's Interview* in its heyday, O'Brien sharpened them as the creative director of advertising at the hip department store *Barneys New York* for ten years before starting his advice column at *Details* magazine in 1996. Eventually his column, "The Style Guy," migrated to its permanent home at *GQ* magazine, where O'Brien dispenses well-honed

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knowledge on matters ranging from how to throw a cocktail party (a diverse guest list is a must), putting together a wardrobe for a trip to Bermuda (pack more clothes for less dressing), or when it is appropriate to wear flip-flops in public (never). *How To Be a Man* is the culmination of O'Brien's thirty years of accumulated style and etiquette wisdom, distilled through his gimlet eye and droll prose. With over forty chapters on style and fashion (and the difference), on dandies and dudes, grooming and decorating, on how to dress age-appropriately and how to age gracefully, this guide is the new essential read for men of all ages. From the Hardcover edition.

How to Be a Great Parent

The Challenge Built to Last, the defining management study of the nineties, showed how great companies triumph over time and how long-term sustained performance can be engineered into the DNA of an enterprise from the very beginning. But what about the company that is not born with great DNA? How can good companies, mediocre companies, even bad companies achieve enduring greatness? The Study For years, this question preyed on the mind of Jim Collins. Are there companies that defy gravity and convert long-term mediocrity or worse into long-term superiority? And if so, what are the universal distinguishing characteristics that cause a company to go from good to great? The Standards Using tough benchmarks, Collins and his research team identified a set of elite

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companies that made the leap to great results and sustained those results for at least fifteen years. How great? After the leap, the good-to-great companies generated cumulative stock returns that beat the general stock market by an average of seven times in fifteen years, better than twice the results delivered by a composite index of the world's greatest companies, including Coca-Cola, Intel, General Electric, and Merck. The Comparisons The research team contrasted the good-to-great companies with a carefully selected set of comparison companies that failed to make the leap from good to great. What was different? Why did one set of companies become truly great performers while the other set remained only good? Over five years, the team analyzed the histories of all twenty-eight companies in the study. After sifting through mountains of data and thousands of pages of interviews, Collins and his crew discovered the key determinants of greatness -- why some companies make the leap and others don't. The Findings The findings of the Good to Great study will surprise many readers and shed light on virtually every area of management strategy and practice. The findings include:

- Level 5 Leaders: The research team was shocked to discover the type of leadership required to achieve greatness.
- The Hedgehog Concept (Simplicity within the Three Circles): To go from good to great requires transcending the curse of competence.
- A Culture of Discipline: When you combine a culture of discipline with an ethic of entrepreneurship, you get the magical alchemy of great results.
- Technology Accelerators: Good-to-great companies think differently about the role of technology.
- The Flywheel and the Doom Loop: Those who launch radical change

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that this "outside-in" method is precisely what's holding you back from doing your best work. He's found the biggest obstacle to improved performance isn't not knowing what to do; it's not doing what you already know. Ironically, the quest for information and instructions designed to help you get ahead can often interfere with your ability to focus on doing something. Fine reveals his simple and proven approach to achieving breakthrough performance. It starts with reducing the interference that blocks your potential through an amazing process called G.R.O.W. (Goal, Reality, Options, Way Forward). No matter who you are or what you do, You Already Know How to Be Great will help you eliminate what is standing in the way of your goals.

How to be Good

From an author who climbed to the top of the corporate ladder before reaching age 40, this book takes the guesswork out of career success and breaks down what it takes to excel at your job. It covers the basics, like the universal requirements of every workplace—working with other people, making stellar presentations, communicating effectively over email. And it also goes into how to get promoted sooner, impress the people high up on the corporate ladder, and do it all while maintaining your personal life and without working crazy hours. With helpful tips and simple advice, this professional guidebook is just right for someone new to the workplace or for a mid-life career changer.

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How to Be Like Walt

"Most men spend very little time pondering the question, Am I doing the right things to become a great dad? This book addresses this most important question in a profound way. It's filled with personal stories, focused on powerful principles, and is written for real people. We all know how easy it is, biologically, to become a father. What we often don't realize is that it takes work, dedication, and learned skills to become a dad, especially a great dad." - From the foreword by Jack Canfield, Co-Creator, #1 New York Times best selling series Chicken Soup for the Soul (r) In How to Be a Great Dad, you will learn: The 15-day Great Dad Challenge that transforms fathers into dads. Why dads matter way more than you may think. The lifelong impact fathers have on their children. The three simple and strategic skills to great dad success that all dads can master. Why bad or absent dads can land kids in prison. How to become the father you wish you'd had. Why "father nurture" is as important as "mother nurture." Why saying "I'm proud of you" makes all the difference. Why "I'll love you no matter what" means so much to your kids. Why a hug is not "just a hug" when it comes from Dad. How to build your kids' self-esteem. How to give what you may not have received. A doable process to overcome hurts or limitations from the past. Neil Chethik, executive director of The Carnegie Center, writes, "Keith Zafren is an inspiring guide on this adventure into the heart of fathering. Read this book. It will make you a better dad, and it may even help you forgive your own father for the mistakes he inevitably made." Neil

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Chethik Executive Director, The Carnegie Center for Literacy and Learning Author, FatherLoss and VoiceMale "WOW!!! 'Healing a Father Wound' was by far the most impactful and emotional section of any book I have ever read. I can't even describe how deeply this teaching affected me. The feeling of 'choked up' stayed throughout reading the section, and keeps coming back even now. I realized clearly how my own father wound has affected my entire life, and still does to this day. It also made me realize how the healing process is a daily reward to me and my boys, and so worth the effort. My heart was smiling while my eyes filled with tears. Awesome book!" Patrick McMillan Founder, TeachingHappiness.com Author, An Exercise in Happiness for Ki

How to Be a Good Neighbor

There are many factors that separate average managers from great managers. In most cases, a person becomes a manager due to working their way up the company ladder, however, being a great manager is more than just being knowledgeable of your company's products or services offered. This 10-lesson management and leadership training course will give you the management skills needed to direct your employees, and the leadership skills needed to inspire your employees. You will also learn the basics in business, similar to those taught in an MBA course. By learning how to lead and manage your employees, plan and structure your department for optimal success, create and build a strong team,

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delegate, motivate, deal with conflict and different personalities, handle difficult employees, know how and when to fire someone, hold effective meetings, along with the many other skills taught in this course, you will have the confidence and knowledge to become an all around great manager and leader.

How to be a Great Online Teacher

Turns out much of the advice we've been given about how to make the world a better place turns out to be dead wrong. Donating to certain charities will do thousands of times more good than donating to others. Non-profits that choose to carry out one program instead of another will be hundreds of times less successful than they could be, regardless of how bright, hard-working, and compassionate their staff may be. The majority of Americans are involved in charitable work. Most of us donate. Many of us volunteer. Millions go to work each day at a non-profit organization. By taking a more rigorous, calculated approach to charity, we can learn how to do dramatically more good. We can learn how to truly change the world. This book shows you how. Drawing on fifteen years of non-profit experience, a working knowledge of thousands of academic studies on what drives charitable and behavioral decisions, interviews with non-profit and philanthropy professionals, and years of reading, writing, and lecturing on how to effectively bring about social change. The first book to address how a whole host of psychological and social factors combine to drive us toward making bad charitable decisions, its unique

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content and frank approach will help it stand out in the field of non-profit and philanthropy books.

How To Be a Man

If your employees brought their “A-Game” to work every day, what would it mean for your company’s performance? Studies have repeatedly shown that the majority of employees are disengaged at work. But it doesn’t have to be this way. Often, the difference between a group of indifferent employees and a fully engaged team comes down to one simple thing—a great boss. In *How to Be a Great Boss*, Gino Wickman and Rene’ Boer present a straightforward, practical approach to help bosses at all levels of an organization get the most from their people. They share time-tested tools that have worked for more than 30,000 bosses in every industry. You can learn to be a great boss—and dramatically improve both your organization’s performance and your team’s excitement about their work. In this book you will discover: How to surround yourself with great people How to make more effective use of your time The difference between leadership and management and why they’re equally important The five leadership practices and five management practices of all great bosses How to create accountability How to develop productive, relationships with each of your people How to deal with direct reports that don’t meet your expectations *How to Be a Great Boss* provides practical tools that you can apply immediately with your people, allowing you to

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focus on improving and growing your organization and truly enjoy what you do.

How to Be a Great Leader in Early Years

How to Be a Great Christian Leader

Providing solid tips for every stage of study, Mastering Mathematics stresses the importance of a positive attitude and gives students the tools to succeed in their math course. This practical guide will help students: avoid mental blocks during math exams, identify and improve areas of weakness, get the most out of class time, study more effectively, overcome a perceived "low math ability," be successful on math tests, get back on track when feeling "lost," and much more!

How To Be a Good Wife

Wanna be a Hottie? Here is how! In How to Be a Hottie: Become Uniquely, Irresistibly You and Attract Men Like Crazy!, Romy Miller explores what it takes to become the woman every man wants and every woman wants to be. Its not about changing yourself, but finding that inner hottie all women possess and bringing her to the forefront. Its about getting what you want and loving what you have. Its

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about being a hottie and that means loving yourself and loving your life. How to Be a Hottie: Become Uniquely, Irresistibly You and Attract Men Like Crazy! is the book for the woman who wants to take control of her life and become the woman men want. If you are ready to be a hottie, this is the perfect place to start.

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